

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS

March 11, 2024

The Highmore-Harrold Board of Education met in regular session on March 11, 2024 in the Business Classroom at 7:00 p.m. Members Present: President - Jim Stephenson, Vice President – Paula Haiwick, Amy Hoffman, Jennifer Semmler, Dusty Mitchell, Kristi Effling. Members Absent: Derek McCloud. Others Present: Superintendent/SPED Director - Quinton Cermak, PreK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnichsen, Joe English, Brandi Pekarek, Kayla Kaltenbach, Rhonda Baloun.

President Stephenson called the meeting to order at 7:03 pm and the Pledge of Allegiance was recited at this time.

Motion by Hoffman and seconded by Semmler to approve the Agenda. The motion passed.

Motion by Semmler and seconded by Hoffman to approve the Minutes of the February 14, 2024 meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment on a motion by Mitchell and seconded by Effling. The motion passed.

DIRECT DEPOSIT TRANSMITTAL: \$127,220.79

TOTAL MARCH PAYROLL: \$227,592.96

FEBRUARY CASH REPORT: General Fund: Beginning Balance: \$531,679.23; Receipts: Local - \$48,978.73; State - \$111,479.93; Federal - \$0.00; Disbursements: \$219,509.72; Cash Balance: \$472,628.17; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$480,095.89. **Capital Outlay Fund:** Beginning Balance: \$2,749,390.14; Receipts: Local - \$28,089.18; Federal - \$0.00; Disbursements: \$9,552.20; Cash Balance: \$2,767,927.12; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$4,207,738.56. **Special Education Fund:** Beginning Balance: \$821,290.59; Receipts: Local - \$16,259.54; Federal: \$250.00 Disbursements: \$34,472.46; Cash Balance: \$803,327.67; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,313,516.23. **Impact Aid Fund:** Beginning Balance: \$496,583.57; Receipts: Federal - \$9,934.00; Disbursements: \$0.00; Cash Balance: \$506,517.57. **School Lunch Fund:** Beginning Balance: \$53,785.14; Receipts: Local - \$6,600.62, Federal - \$5,168.72, Credits - \$917.35; Disbursements: \$13,537.16; Cash Balance: \$52,934.67; Advance Payment - \$24,257.17; Total Cash Account: \$77,191.84. **Internal Fund:** Beginning Balance: \$16,946.59; Receipts: Local - \$2,405.00; Disbursements: \$2,564.47; Ending Balance: \$16,787.12.

Board Report-10003

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Supplies	212.63
ARAMARK	Mop/Laundry	653.46
BALOUN, RHONDA	Supplies Reimbursement	12.00
BERGESON, BRITA	Mileage Reimbursement - PD	106.96
CAPITAL AREA REFUSE, LLC	Garbage (March)	408.35
CENTURY BUSINESS PRODUCTS, INC	Staples	118.97
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	1,291.00
CITY OF HIGHMORE	Utilities	61.90
	Utilities	227.90
COLE PAPERS, INC.	Supplies	2,069.81
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - BBB	1,519.03
	Motor Fuel - Activity	347.55
	Motor Fuel - Bus Route	13,347.01

	Motor Fuel - GBB	2,620.75
GARRETSON SCHOOL DISTRICT	Conference Dues	225.00
HALL OIL AND GAS CO., INC.	Propane	2,482.45
HALL OIL AND GAS CO., INC.	Propane	2,995.78
HIGH SCHOOL ACTIVITY FUND	All State Per Diem	1,703.78
	GB/BB Official - Corey Edson	140.00
	Faulkton School - JHB Tourney Dues	40.00
	GB/BB Official - Kyle Kurth	140.00
	Stanley County - C.A.B.O Dues	60.00
	GB/BB Official +100 Mi- Louis Young	191.00
	Beadle Club - Memership Dues	50.00
	SDIAAAA - AD Registration	75.00
	GB Official - Jordan Opp	120.00
	GB Official - Joel Osborn	120.00
	GB Official + 138 Mi - Brendan Roth	190.38
	April Crago - Wr Skin Checks	50.00
	BB Official - Joel Osborn	120.00
	BB Official - Brendan Roth	120.00
	BB Official +140 Mi - Greg Stroh	191.40
HIGHMORE HERALD, THE	Ads/Proceedings	239.78
	Paper	34.00
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	17.28
JOE ENGLISH	Winter Official	120.00
JOHNSON CONTROLS	Boiler Repairs	1,807.44
JOSTENS, INC.	Yearbook Deposit	1,400.00
KAISER'S WELDING, INC.	Supplies	49.75
	Art Supplies	125.84
KUSSER, ROD	Winter Official	120.00
KUTZ, MATT	Winter Official	60.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	535.78
MASHEK FOOD CENTER	FACS - Food	274.31
	JH Science - Supplies	5.67
MCDONNELL, ADDISON	Winter Official	100.00
MCDONNELL, DYLAN	Winter Official	50.00
MCPEAK, MILES	Winter Official	100.00
MORFORD, LYNN	Winter Official	580.00
NORTHWESTERN ENERGY	Electricity	268.67
	Electricity	3,989.71
PEKAREK, SCOTT	Winter Official	25.00
PHILIP SCHOOL DISTRICT	Acalympics	100.00
POPPLERS MUSIC, INC.	Reeds/Mouthpiece	50.90
SCHAFFER, JOE	Wrestling Driving Pay	320.00
SCHAFFER, KRISTINA	Wrestling Driving Pay	320.00
SD HIGH SCHOOL ACTIVITY ASSOC.	Extra Plaque	72.00
SHEFFIELD, JESSICA	Winter Official	20.00
SHEFFIELD, RYAN	Coaching Class Reimbursement	35.00
TECHNOLOGY & INNOVATIONS IN ED	Registration	650.00
TRAINING ROOM INC.	Athletic Supplies	249.73
VANDERWERFF, CASSI	Winter Official	60.00
VILAS PHARMACY	Supplies	9.19
WEIDENBACH, COLIN	Winter Official	308.75
WERDEL, CAYPER	Winter Official	120.00
WEX BANK	Motor Fuel - Supt	33.98
	Motor Fuel - Maintenance	133.40
	Motor Fuel - PD	66.00
	Motor Fuel - Activity	60.41
	Motor Fuel - Cheer	112.12
	Motor Fuel - BW	102.52
	Motor Fuel - GW	102.52
	Motor Fuel - GB	36.43

WILLOW CREEK STEAKHOUSE, LLC	Motor Fuel - BB	95.99
	Staff Spotlight Appreciation	200.00
	<u>GENERAL FUND TOTAL</u>	43,566.50
<u>FUND: CAPITAL OUTLAY</u>		
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Parking Lot Design	135.00
CIVIL DESIGN INC	Track Design	2,625.00
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Activity 15%	61.33
	Motor Fuel - BBB 15	268.07
	Motor Fuel - GBB 15%	462.49
	Motor Fuel - Bus Route 15%	2,355.35
GRIND FITNESS	Weight Room Equip (Class 2023 Donation)	693.74
HAWK SERVICES WORLDWIDE LLC.	Labor on Gym Floor 2023	3,566.80
INNOVATIVE OFFICE SOLUTIONS LLC	Office Chair	207.05
IXL LEARNING	Software	4,657.00
MENARD'S	Dehumidifier (Class 2023 Donation)	219.99
SUBSURFACE UTILITY EXPLORATION	Lighting Work	2,840.00
	<u>CAPITAL OUTLAY TOTAL</u>	21,321.84
<u>FUND: SPECIAL EDUCATION</u>		
ABO SCHOOL DISTRICT	Certified Speech Therapist (Jan-Mar)	3,890.01
AMAZON CAPITOL SERVICES	Supplies	33.67
BECKER, SCARLET	Mileage Reimbursement Spec. Ed Conferenc	198.90
HAND COUNTY MEMORIAL HOSPITAL	PT	960.00
	OT	1,408.00
INNOVATIVE OFFICE SOLUTIONS LLC	Office Chairs	414.10
	<u>SPECIAL EDUCATION TOTAL</u>	6,904.68
<u>FUND: FOOD SERVICE</u>		
ARAMARK	Mop/Laundry	163.36
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	474.69
MASHEK FOOD CENTER	Lunchroom - Food	650.82
PERFORMANCE FOODSERVICE	Food	1,945.79
	Supplies	919.86
	<u>FOOD SERVICE TOTAL</u>	4,154.52
<u>FUND: INTERNAL</u>		
HIGH SCHOOL ACTIVITY FUND	Pearson - Pre K Screening	93.10
	<u>INTERNAL TOTAL</u>	93.10
	MARCH TOTAL INVOICES	76,040.64

No Conflict Disclosures at this time.

No Public Input.

The Board held an Indian Policies and Procedures Forum at this time.

Superintendent's Report

- Mr. Cermak gave a legislative recap on Senate Bill 127, which sets a minimum teacher salary at \$45,000 and overall teacher compensation. Senate Bill 51 passed with changes to tax levies and a 4% increase to school funding.
- Mr. Cermak has been in contact with Kutz Construction on the building of a crows' nest. They will begin working on this project come Spring.
- A survey went out to staff regarding security cameras in teacher classrooms. Mr. Cermak reviewed the responses and the majority of the staff were not in favor of the idea. Mr. Cermak recommends to the board that we do not move forward with this idea.

- Quotes came back to change lighting fixtures to LED in the multipurpose room and the high school at about \$30,000. This would save the school \$12,000/year in electricity.
- Q3 Staff Spotlight winners were Morgan Bonnicksen and Kelly Hague. Staff Spotlight's will receive a Willow Creek gift certificate and will be recognized in the Highmore Herald.

PreK-12 Principal's Report

- The science fair took place this last Monday, March 7, in the auditorium.
- FFA will be making their way to a few events this month including Groton, Northwestern, and ending in Miller for District FFA.
- Grades 6-8 will head to the Acalympics in Philip on March 13th.
- NWEA testing will be March 19-20th for grades 7-11.
- The seniors will be headed on their senior trip to Denver March 21-25th.
- SD assessments will mostly be taken in April, but we have a few assessments happening at the end of month.
- Prom will be April 6, 2024.

Business Manager's Report

- No annual election will be conducted due to no contested vacancy on the school board.
 - Paula Haiwick and Jim Stephenson filed an unopposed 3-year petition. Brandi Pekarek filed an unopposed 2-year petition to fill the seat vacated by Kristi Effling.
- Insurance Update: The annual ASBSD Health Insurance Conference will be held on March 21st in Chamberlain.
- Our next beef butcher date is coming up on April 3rd. We are looking for any beef donations for our school lunch program.
- CD rate quotes came in from Quoin Financial Bank and Heartland State Bank. The board decided to go with a 12-month CD at the rate of 5.17% with Quoin Financial Bank for \$700,000 and 7-month CD at the rate of 5.06% with Heartland for \$250,000.

New Business

First Reading of Policy KL – Complaint Against School Employee (*replacing GBMA and documents*), Policy KL-E: (1) Report Form, (2) Appeal to Superintendent, (3) Appeal to School Board, Policy JFH: Student Complaints and Grievances, Policy GBM: Staff Complaints and Grievances and GBM-R.

Motion by Effling and seconded by Semmler to approve 2024-2025 School Calendar Option D. The motion passed.

The Board set their next regular meeting for April 8th, 2024 at 7:00 pm in the Business Classroom.

Motion by Semmler and seconded by Haiwick to enter Executive Session for Negotiations SDCL 1-25-2 (4) at 7:40 p.m. The motion passed.

President Stephenson declared the Board out of executive session at 8:47 pm.

Motion by Semmler and seconded by Effling to enter into executive session at 9:04 p.m. for Personnel Matters SDCL 1-25-2 (1). The motion passed.

President Stephenson declared the board out of executive session at 9:41 p.m.

Motion by Haiwick and seconded by Semmler to adjourn at 9:42 pm. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President